



WALPOLE CROSS KEYS PARISH COUNCIL



Clerk: Mrs Caroline Boyden

Chair: Nick Dyble

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MINUTES OF AN ORDINARY MEETING OF WALPOLE CROSS KEYS PARISH COUNCIL HELD ON TUESDAY 20TH OF JULY 2021 FROM 7.00PM AT JEPSON HALL

PRESENT: Cllr Nick Dyble (ND) Chair), Cllr Hazel Dobson (HD), Cllr G. Coates (GC), Cllr G Roberts (GR), Cllr P Brown (PB), Cllr Julian Kirk (JK) and Caroline Boyden (CB) Clerk. One member of the public was in attendance.

Open Session for Parishioners Questions – none

1. **Welcome** – a formal welcome was given by the Chair, Cllr N Dyble.

2. **APOLOGIES FOR ABSENCE**

Cllrs. T Roberts (TR), R Dyble, Squire, and Kunes - accepted and approved by the council.

3. **COUNCILLORS DECLARATIONS OF INTEREST – none**

4. **MINUTES**

To approve the meeting minutes from the 15th of June 2021. proposed GR, seconded ND and unanimously accepted by all present.

5. **MATTERS ARISING:**

a. Flooding – TR to provide an update on his meeting with Cllr Kunes to review at our next meeting. GR raised the issue of dyke maintenance and the lack of support from the IDB. Nothing seems to move forward and suggested writing to our MP. New build drainage was incorrectly installed, and no maintenance is forthcoming. We need action now.

JK requested details of the main points and he will raise with the IDB and look at arranging a site visit. ND to send this information. ACTION ND

The issue of private land owners clearing ditches on their land was also raised.

b. GC mentioned that the Hankinsons Estate used to flood, and the MP came out for a site visit. HD agreed that a visit from the MP was a good idea. The rubbish in ditches and dykes also causing issues with the flow of water. It was agreed that JK will discuss with the IDB and if nothing is achieved, the MP will be contacted. JK advised that the IDB do adopt ditches.

c. Waste Disposal and Fly Tipping – ND advised that the email discussion with the developer had ceased and details of the building rubbish including loft insulation, plastics and wood should be sent to Stuart Ashworth at Planning and environmental health advised. JK advised that the IDB do adopt ditches.

d. Market Lane update – The final figure of £17k has been received from Highways along with confirmation that £3.5k is left from Cllr Squires funds. The clerk was asked to request a full breakdown of the costs and advise on the full amount of CIL monies currently available. ACTION CB

e. Standing Orders – these have been updated and acceptance proposed by ND, seconded GR, and unanimously accepted. Clerk advised that all procedures and policies will be checked and updated where required in August from now on. ACTION CB

e. General power of Competence cannot not be taken due to number of councillors now co-opted.

6. PLANNING MATTERS

New applications - None

7. FINANCAL MATTERS

To accept accounts:

- a. June 21 bank statements and bank reconciliation- acceptance proposed by HD, seconded by GR, and unanimously accepted. £31,114.84 in total.
- f. Financial Review for June including payments/receipts- acceptance proposed by ND, seconded by PB, and unanimously accepted.
- g. Payments for July – Clerk awaiting street lighting invoice and will send out upon receipt. proposed for payment GR, seconded HD and unanimously accepted.

8. COUNTY AND BOROUGH COUNCILLORS REPORTS:

Report from Cllr Kunes –

WALPOLE CROSS KEYS PARISH COUNCIL REPORT

July 2021

COUNCILLOR ...PAUL KUNES - CABINET MEMBER FOR ENVIRONMENT.

1 Progress on Portfolio Matters.

Recycling, Refuse collection and disposal.

I have attended the first of what I am sure will be a number of briefings on these subjects. I intend (when Covid restrictions allow) to have a day out on a bin lorry, and a visit to both the recycling centre at Costessey and the anaerobic digester unit.

I am pleased to say the new Waste collection contract has got off to an excellent start. We had hoped to re-start food waste collections on the 21st June, but because of Covid restrictions, we are now aiming for the 19th July.

“Climate Change Work Update – June

1. Our first draft climate change strategy and action plan has been completed and presented to the Informal Climate Change Members Working Group and the Environment and Community panel for consultation. Comments are now being reviewed by officers.
2. Through the Norfolk Climate Change Partnership, we have submitted a bid to the Community Renewal Fund for two feasibility studies.
 - o Sustainable Hydrogen Infrastructure for Transport (SHIFT): This study aims to identify local authority fleet demand and suitability to hydrogen, whilst also investigating stranded assets in Norfolk suitable for green hydrogen. Ultimately this study will establish potential demand for hydrogen in fleets (especially HGV) and options for generation in Norfolk.

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- Community Energy Kickstarter: This study will identify suitable assets for local community generation and understand current barriers to this model in Norfolk, that could ultimately help kickstart local work in this area, to aid emissions reductions.

3. Work has commenced on the council's 2020/2021 carbon audit.

Re:fit Phase 2 work has commenced with the drilling of bore holes at the Council Depot on Hardwick Industrial Estate for the installation of a ground source heat pump. This scheme is funded through the public sector decarbonisation grant scheme to help the council reduce emissions across its estate. Decarbonisation measures include the installation of renewable heating systems, further solar photovoltaic panel installations, improvements to insulation and installation of timeclock controls. The Council has provisionally received a grant of £3.84 million, from the Public Sector Decarbonisation Scheme (PSDS) fund, to be used on seven council owned buildings, subject to detailed design and obtaining any consents required.

This grant funded project aims to reduce carbon emissions from public sector buildings, using technologies such as air and ground source heat pumps, solar PV and cavity wall and loft insulation.

We aim to complete the project by September.”

“This project will aid the council’s carbon emissions reduction journey, through reductions in gas usage.”

Cremations and Burials.

On Thursday 1st July Cllr Long and myself were pleased to accompany the Mayor at the Crematorium in presenting a cheque for £10,000 to the QEH Macmillan Nursing unit.

2 Community Safety & Neighbourhood Nuisance Team

3 Meetings Attended and Meetings Scheduled

Cabinet

Portfolio briefing: -Climate Change, Recycling and Refuse collection and Licensing

Cabinet Briefing

Conservancy Board.

IDB

LGA Coastal Special Interest Group (SIG)

Friends of the Earth

Klimate Concern

Climate Psychology Alliance and stop Ecocide.

QEH Board of Governors

Habitat Monitoring and Mitigation Fund

Most of the above meetings held on line.

Cllr Kirk advised that the County Council was slowing down for the summer and County Hall was now open following a refit.

The litter pick in the village last weekend was most successful and another one is planned for September.

KFC have provided free litter picking equipment to other parishes. He is keeping more local where possible and now on the panel of the Fire and Rescue – ND mentioned the replacement school crossing person and JK will follow up.

9. CORRESPONDENCE AND COMMUNICATIONS

- a. 40mph speed limit on Sutton Road from the North, change to 30mph – ND to contact Andy Wallace and Jason Moore – Clerk to provide email and also request support from Cllr Squire.
The telephone pole is still blocking the speed sign. ACTION CB/ND/SS
- b. The new Co-option Policy was reviewed and approved-proposed ND, seconded GC and unanimously accepted.
- c. Request for an additional councillor- clerk advised on information received from Electoral Services and it was agreed to go ahead with the application – proposed ND, seconded HD all in favour.
- d. The meeting was then closed to allow for the interview for the co-option of a new councillor. Mr Hughes had completed his application and discussions were held. An open vote was then taken and GR proposed Mr. Hughes, PB seconded, and all were in favour. Mr. Hughes was welcomed and the clerk will forward the declarations of interest for completion.
The meeting was re-opened.

10. **Update on SAM:** next set of reports due in a week's time. Overall speeding by the hall was the worst.

11. CRIME AND POLICE – none

12. **HIGHWAYS:** ND raised the issue of larger potholes still unfilled and the verges on Little Holme Road – send details to JK. ACTION CB

13. **ENVIRONMENTAL ISSUES:** Cllr Squire was raising this with Cllr Dark. The Giant Hogweed has not been cut. Hedging overhanging footpaths raised and addresses required if we wish to send letters or advise Rangers. GC advised that some of the land belonged to Carter Jonas.

14. **GARDENS MAINTENANCE:** The grass is being cut by a parishioner and his petrol costs will be paid.

15. **REPRESENTATIVE REPORTS –** GC advised of a power fund meeting on the 27th of July and some changes were taking place, but trustees will remain.
The clerk advised on the offer of a defibrillator from the St Andrews Dole Charity to be situated at the hall. This was a gift and registration, and maintenance would be the responsibility of the Hall.

16. **SPEEDWATCH UPDATE –** HD advised that this was going ahead.

17. ITEMS FOR THE NEXT AGENDA

- Flooding update
- Market Lane update
- Speed limit extension to 30mph
- Jubilee June 21
- Neighbourhood Plan review

17. **DATE OF NEXT MEETING – Tuesday 21st September 2021 from 7.00pm at the Jepson Hall.**

The meeting closed at 8.52 pm