



# WALPOLE CROSS KEYS PARISH COUNCIL



Clerk: Miss Sarah Thorpe

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Chair: Frances Fox

## MINUTES OF AN ORDINARY MEETING OF WALPOLE CROSS KEYS PARISH COUNCIL HELD ON WEDNESDAY 19 JUNE 2019 FROM 7.30PM AT THE PRIMARY SCHOOL.

**PRESENT:** Cllr Frances Fox (Chair), Cllr Stephen Carnell, Cllr Gillian Coates, Cllr Hazel Dobson, Cllr Nick Dyble, Cllr Graham Roberts, Cllr Trevor Roberts, Cllr Andrew Watson, Cllr Paul Kunes (Borough Councillor) and Miss Sarah Thorpe (Clerk).

One member of the public was in attendance.

No questions were raised by the member of the public prior to the meeting.

### 1. APOLOGIES FOR ABSENCE

Apologies had been received from Cllr Sandra Squire (Borough and County Councillor).

### 2. MINUTES

The minutes of the Annual Meeting on Wednesday 15 May 2019, having been previously distributed to all members, were accepted as correct and signed.

### 3. COUNCILLORS' DECLARATIONS OF INTEREST

Cllr Watson advised that he did not have an interest in item 6a(ii) but would make a statement before the start of that item.

### 4. MATTERS ARISING

a. Update on Highways issues in the parish – Highways had advised they were unable to locate the damage to the pot hole repair on Station Road North (near junction with Sutton Road). It was reported that the damage had been marked for repair so this information from Highways appeared to be incorrect.

b. Response from IDB – A telephone call and email have been received. The information provided was that the IDB had approved the culverting of the watercourse alongside the road and had consented to all discharges into the pipe and subsequent watercourse apart from for phases 6A and 6B, which they had not yet received consent applications for. They were also waiting for some further clarification on the area being discharged to the pipe and downstream watercourse before they could approve the overall strategy. Regarding the adoption of the system they had set out their requirements for adoption to the developer, which was the provision of a 9m clear strip alongside the watercourse with clear access routes from the road. This was something the developer or landowner had been unable to provide. Therefore, the watercourse and pipework would remain the responsibility of riparian owners as was the case for all elements of the downstream network up until the point of connection with their adopted network. The IDB had confirmed that they had seen evidence that jetting was undertaken on the downstream network and witnessed the significant drop in water levels that was evident post these works. They had also seen evidence of the regrading of the receiving watercourse immediately upstream of their network. The IDB advised that the maintenance of the watercourse is the responsibility of riparian owners and will only remain effective if it is maintained; they have enforcement powers to require maintenance of riparian networks however they were pleased to note the regrading and jetting of the downstream network.

Cllr T Roberts felt this was unacceptable as he expressed concern that the IDB were not going to adopt the new system. He felt that it was only a matter of time before the system got blocked up close to the junction with Little Holme Road and that it would

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be unfair on the owners of the properties on Little Holme Road, who would have the riparian responsibility to sort out this matter, if the pipe in front of their dwellings got blocked up under the ground where there was no access to the system. Cllr Watson advised that the landowner had not been approached about providing the 9m clear strip alongside the watercourse or clear access routes from the road. It was agreed that the Clerk should respond to the IDB to say that the PC was not happy the system was not being adopted by them, as the PC was very concerned about the implications for the residents on Little Holme Road, who would have riparian responsibility to resolve the issue of blocked pipes; the PC would like them to look at this matter again to resolve any issues which need to take place to enable them to adopt the system.

**5. CHAIRMAN’S CORRESPONDENCE AND MEMBERS’ CONCERNS**

Correspondence

- a. Email from resident on Low Road regarding footpath at the rear of properties. The email advised that the footpath was being obstructed by an overhanging hedge. A discussion took place on the issue; the footpath is not a Public Right of Way and as it is simply for use by residents it was felt that this was not a matter for the PC.

**6. PLANNING MATTERS**

**a. Planning Applications received.**

- i **19/00750/F Demolition and reconstruction of end of terrace domestic dwelling following severe fire damage at Crown Cottage 116 Sutton Road.** The application had been received since the last meeting and information had been circulated to all members. All of those who had responded had agreed to SUPPORT the application.
- ii **19/00941/O Outline application for 5 building plots at Oak and Ash Market Lane.** Cllr Watson advised that he had no pecuniary interest in this application but as it related to land immediately opposite his home, he would not be taking part in the discussion or voting on the matter, however he did ask for a recorded vote on any decision taken. A discussion took place on the application. The Clerk advised that the area was within the development boundary of the Neighbourhood Plan. A proposal was made by Cllr Dyble, seconded by Cllr T Roberts, that the PC should support the application, as it was in line with the Neighbourhood Plan, but that a condition should be placed on any approval requiring that the ditches on either side of the plots should be cleared out up to the IDB drain. A second proposal was made by Cllr Coates, seconded by Cllr Fox, that the PC should object to the application over concerns about the dangerousness of Market Lane. A vote took place on the first proposal, which was carried by five votes in favour and two votes against.  
 Voting in favour: Cllrs Carnell, Dobson, Dyble, G Roberts, T Roberts  
 Voting against: Cllrs Coates, Fox  
 No voting took place on the second proposal as the first proposal was carried.

- b. **Planning decisions from BC.** None.

**7. DONATION TO WALPOLE CROSS KEYS PRIMARY SCHOOL**

The PC had made a provision of £50 in the budget to make a donation to the School for prize giving. Following a proposal by Cllr Carnell, seconded by Cllr Watson, it was agreed by all to make the donation of £50.

**8. FINANCIAL MATTERS**

Statement of Account:

Current balance was £31,364.23 as at 31 May 2019 – confirmed to the Chairman by sight of the bank statement.

Payments for authorisation

|   |  |         |
|---|--|---------|
| 1 | Miss S J Thorpe – June salary/expenses                       | £249.75 |
| 2 | HMRC – PAYE for April – June                                 | £175.00 |
| 3 | Norse Eastern Ltd – grounds maintenance for 6 months         | £512.14 |
| 4 | NPT&S – New councillor training                              | £55.00  |
| 5 | Walpole Cross Keys P School – S137 donation for prize giving | £50.00  |

To make these payments: proposed by Cllr Carnell; seconded by Cllr G Roberts, agreed by all.

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**9. UPDATE ON REDUCED SPEED LIMIT TO ADDRESS THE DANGEROUSNESS OF MARKET LANE**

The Highways Engineer had advised that payment of £5K was required before the study could be completed. The Clerk had responded to say paperwork from NCC would be needed before the payment could be issued. Following a proposal by Cllr Watson, seconded by Cllr Dobson, it was agreed by all that the Clerk should raise a cheque for the £2500 contribution from the PC, when the paperwork was received; CIL funding to be used for this payment.

**10. DOCUMENTATION FOR THE PURCHASE OF THE SPEED ACTIVATED MESSAGING (SAM2) SIGN**

NCC had advised that the funding was in place for 50% of the cost of the project. A brief discussion took place on the previously agreed locations for the sign and the work which would be needed by the PC to maintain and move the sign, along with downloading of the data. Cllr Dyble advised that a resident living within the 40mph area of Sutton Road had contacted him to express concern about speeding vehicles. The Clerk advised that this area was not one of the agreed locations but additional posts could be installed in future with the approval of the Highways Engineer. Following a proposal by Cllr Carnell, seconded by Cllr T Roberts, it was agreed by all to sign the paperwork and use CIL funding for this project.

**11. CRIME AND POLICE ISSUES IN THE VILLAGE**

- Officers carrying out speed checks had been seen in the village on 5 and 12 June; they were using a speed gun but were in an unmarked vehicle.
- Sutton Road – graffiti on village sign at entrance to the village from Terrington St Clement. Cllr Dyble agreed to take a look and deal with the matter if he could; matter to be referred to Highways if Cllr Dyble unable to resolve.
- Sutton Road – it was reported that a vehicle had driven through a hedge at a property.

**12. HIGHWAY ISSUES**

- Station Road North and Sutton Road new developments – telegraph poles in the middle of the footpath had not yet been moved. *Action: Clerk to chase.*
- Sutton Road – delivery vehicles causing damage to verge at layby and mud being transferred to road. *Action: Clerk to contact owners of business.*
- Sutton Road (opposite junction with Little Holme Road) – weeds from verge overhanging footpath. *Action: Clerk to refer to Rangers.*

**13. ENVIRONMENTAL ISSUES**

- Sutton Road – giant hemlock which had been reported last year had returned. *Action: Clerk to chase up as no action taken yet.*

**14. GARDENS**

The trellis panels had been ordered, dog bin received and awaiting installation. Seat not yet returned. *Action: Clerk to chase up return of seat.*

**15. NOMINEES FOR THE JEPHSON HALL REPRESENTATIVE**

Following a proposal by Cllr Watson, seconded by Cllr T Roberts it was agreed by all that Cllr Fox should be the PC representative, as she was already a member of the committee.

**16. REPRESENTATIVE REPORTS**

Power Fund: Cllr Coates advised that most of the applications had been from groups within Sutton Bridge; some had required further information before a decision could be made.

**17. ITEMS FOR THE NEXT AGENDA**

Items to remain on the agenda as already agreed.

**18. DATE OF NEXT MEETING**

The next meeting scheduled meeting would take place on Wednesday 17 July 2019 at 7.30pm for an Ordinary Parish Council meeting. Cllr T Roberts gave apologies in advance.

The meeting closed at 8.55pm

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