



WALPOLE CROSS KEYS PARISH COUNCIL



Clerk: Miss Sarah Thorpe

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Chair: Frances Fox

MINUTES OF AN ORDINARY MEETING OF WALPOLE CROSS KEYS PARISH COUNCIL HELD ON WEDNESDAY 18 SEPTEMBER 2019 FROM 7.30PM AT THE PRIMARY SCHOOL.

PRESENT: Cllr Frances Fox (Chair), Cllr Gillian Coates, Cllr Stephen Carnell, Cllr Hazel Dobson, Cllr Nick Dyble, Cllr Graham Roberts, Cllr Andrew Watson and Miss Sarah Thorpe (Clerk).

One member of the public was in attendance.

No questions were raised by the member of the public prior to the meeting.

1. APOLOGIES FOR ABSENCE

Apologies had been received from Cllr Trevor Roberts and Cllr Sandra Squire (Borough and County Councillor).

2. MINUTES

The minutes of the Ordinary Meeting on Wednesday 21 August 2019, having been previously distributed to all members, were amended at item 12 to include "Other issues raised included no evidence of a toilet on site and rubbish blowing about and not contained" and then they were accepted as correct and signed.

3. COUNCILLORS' DECLARATIONS OF INTEREST

None.

4. MATTERS ARISING

a. Update on Highways issues in the parish:

- Station Road North (opposite post box) – hole in road still awaiting action. Highways had advised that it was still scheduled for repair and had carried out a further inspection. Cllr Squire and the Clerk had asked for a timescale on when the repair would be completed but had not received a response. Cllr Squire would speak to the new Highways Manager to pursue the matter further.

b. Update on planning and H&S concerns:

- The concerns about the location of the fencing at the rear of the new development on Sutton Road had been referred to the Planning Department who had passed the matter to the Enforcement team for investigation. Cllr Watson was asked for his views on the location of the fencing and he advised that he believed it was in the correct location.
- The concerns about Health & Safety on the development on Station Road North had been referred to the HSE. A response had been received to say that the concerns would be added to the concerns data base and it would be allocated to a concerns officer. Cllr Dyble advised that the fencing had been reinstated the day after the meeting but that it was not secure all the time. Cllr Dyble asked the Clerk if she had mention the lack of toilet facilities in the referral, as this had been missed from the minutes, she advised that she had not mentioned this as she had only mentioned the items in the emails sent to her from Cllr Dyble and Cllr T Roberts, however if the HSE were investigating the situation then they would spot any other issues which they felt were relevant.

c. Control of Pollution Act 1974

The Clerk advised that she had investigated the details of the Act and there was no mention of hours of work for construction sites. The Act did give local authorities the power to act if they felt that there was an issue with noise pollution. Therefore the situation had not changed from what the PC had previously been advised, which was that there was no restriction on hours of work on the sites, as the Planning Department did not place restrictions on small scale sites, despite the Community Safety Neighbourhood Nuisance (CSNN) Team requesting it. This meant that if residents were

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disturbed by noise, they would need to contact the CSNN Team to make a complaint, as had been previously advised. Cllr Dyble confirmed that this was also his understanding of the Act.

5. CHAIRMAN'S CORRESPONDENCE AND MEMBERS' CONCERNS

Correspondence

- a. Norfolk ALC initiative on community, well-being and environment – information on the initiative had been sent to members. Cllr T Roberts had advised that he was interested in the green issues and further information. No other members put themselves forward to get involved. A proposal was made by Cllr Coates, seconded by Cllr Dyble, that Cllr T Roberts should represent the PC on this initiative. The proposal was defeated by 3 votes in favour, 3 votes against and 1 abstention with the Chair casting her deciding vote against the proposal.

6. PLANNING MATTERS

a. Planning Applications received: None.

b. Planning decisions from BC: The following application had been permitted.

- i **19/00762/F Variation of conditions 1 and 2 of planning permission 18/00780/F: removal or variation of conditions 2, 3 and 8 of planning permission 15/01594/F: Extension to shop to provide café together with indoor play area for incidental use with the café at Samuels Family Farm Shop and Butchers, Market Lane.**

7. FINANCIAL MATTERS

Statement of Account:

Current balance was £28,062.06 as at 30 August 2019 – confirmed to the Chair by sight of the bank statement.

Payments for authorisation

1	Miss S J Thorpe – September salary/expenses	£368.42
2	HMRC – PAYE for July-September	£204.20
3	Opus Energy Ltd – street lighting electric	£28.78
4	Norse Eastern Ltd – grounds maintenance	£512.14

To make these payments proposed by Cllr Watson; seconded by Cllr G Roberts, agreed.

8. REDUCED SPEED LIMIT TO ADDRESS THE DANGEROUSNESS OF MARKET LANE

The Clerk had chased up the report from the feasibility study on 6 September and been informed that the request had been passed to their Network safety team who would now arrange speed surveys etc. these usually took a while to order and analyse. They would let us know as soon as they received the report back but the PC should feel free to contact them in 6 weeks if nothing had been received.

9. TRAINING FOR THE SPEED ACTIVATED MESSAGING (SAM2) SIGN

Cllr Dyble advised that he had attended the training and the sign along with the brackets had now been installed. He provided some initial data recorded by the sign, this was discussed, and he advised that he would produce this for future meeting. He was able to pass the training on to Cllr G Roberts and Cllr T Roberts who had also agreed to assist.

10. REQUEST FOR STREET LIGHT ON STATION ROAD SOUTH

A disabled resident on Station Road South had made a request for a street light to be installed at the front of her property so that she could see to get from her house to her car. A discussion took place on the request, it was noted that similar requests had been received in the past and refused; the cost of installing an extra light would be at least £2-£3k; the current lighting was footpath lighting not street lighting; the village was a rural area without regular lights; residents were free to install their own outside lights if they wished. Following a proposal by Cllr Dobson, seconded by Cllr Fox, it was agreed by all to refuse the request.

11. INSTALLATION OF VILLAGE GATEWAYS

The Clerk provided some details on the gateways which were present in several other local villages. Parish Partnership Scheme funding could be available for these and CIL money could be spent on them. It was agreed to hold off on these now until further data had been recorded by the SAM2 sign, so that the areas of most benefit could be identified.

12. CRIME AND POLICE ISSUES IN THE VILLAGE

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The Norfolk and Suffolk Safety Camera & Central Ticket Office had provided information on the number of offenders caught during speed checks from January to August 2019.

13. HIGHWAY ISSUES

- Sutton Road (from Jephson Hall to edge of parish) – footpath needs siding out.
- Sutton Road – parking of vehicles on the footpath was discussed. It was acknowledged that whilst parking on the footpath was not a crime it was a crime to obstruct the footpath. Anyone being obstructed by a vehicle parked on the footpath would need to report the matter to the police.
Action: Clerk to report siding out of footpath for next Rangers visit.

14. ENVIRONMENTAL ISSUES

- Cllr Fox reported a squirrel in her garden.
- Cllr Dyble advised of sightings of sparrow hawks in the village.

15. GARDENS

The seat had still not been returned at the Eva Kemp Memorial Garden. Clerk had tried to speak to the contractor but been unable to get hold of him. *Action: Clerk to chase up return of the seat.*

16. REPRESENTATIVE REPORTS

No reports were given.

17. ITEMS FOR THE NEXT AGENDA

Items to remain on the agenda as already agreed.

At this point Cllr Watson advised that an item would need to be added to the next agenda to co-opt a new councillor as he was giving his resignation. He offered his thanks to the Clerk for all her hard work and handed in his letter of resignation before leaving the room.

Cllr Fox read out a statement outlining her reasons for her resignation as the Chair and a councillor. The statement was handed to the Clerk before she left the room.

Cllr Carnell took over in the Chair as he was the Vice-chair.

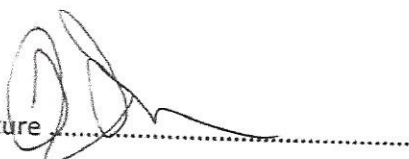
He advised that he did not believe there was a need for any discussion on the resignations as the reasons for these were well know.

18. DATE OF NEXT MEETING

The next meeting scheduled would take place on Wednesday 16 October 2019 at 7.30pm for an Ordinary

The meeting closed at 8.55pm

Signature



Date

16/10/19