



WALPOLE CROSS KEYS PARISH COUNCIL



Clerk: Mrs Caroline Boyden

Chair: Nick Dyble

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MINUTES OF AN ORDINARY MEETING OF WALPOLE CROSS KEYS PARISH COUNCIL HELD ON WEDNESDAY 21ST OCTOBER 2020 FROM 7.30PM ONLINE

PRESENT: Cllr Nick Dyble (ND) Chair), Cllr Hazel Dobson, Cllr Trevor Roberts (TR), Cllr G. Coates, Cllr Peter Brown (PB), Cllr Mark Day (MD), Cllr Rosie Dyble (RD), and Caroline Boyden (CB) Clerk.
Cllr Sandra Squires and Cllr Paul Kunes

Two members of the public was in attendance.

Open Session for Parishioners Questions – Update from parishioner on the school crossing as looking to retire in early 2021.

1. **Welcome** – a formal welcome was given by the Chair, Cllr N Dyble, who stressed that the meeting must be held in the same format as a face to face meeting and follow the agenda.
2. **APOLOGIES FOR ABSENCE**
Cllr. G. Roberts due to IT issues. This was accepted and approved by the council.
Cllr N Dyble raised the special dispensation which can be used on behalf of Cllr G. Roberts and this was proposed by Cllr T Roberts, seconded by Cllr R Dyble, and unanimously accepted. To be reviewed January 2021
3. **COUNCILLORS' DECLARATIONS OF INTEREST**
Cllr Dobson asked if the complaint against her would be discussed but Cllr N Dyble advised that this was not for the Parish Council to discuss.
4. **MINUTES**
The minutes of the Ordinary Meeting on Wednesday 16th September 2020, having been previously distributed to all members, they were accepted as correct and signed. Proposed Cllr Brown, Seconded Cllr R Dyble. Unanimously accepted.
5. **MATTERS ARISING**
 - a. **Village Sign update** – Cllr N Dyble advised that the sign had been shot blasted, powder coated in gloss black and was now with the signwriter at Thorney but should be back in time for Remembrance Sunday. The final costs could come in cheaper than the original quote.
 - b. **Website Review** – All councillors had been sent a further 2 quotations to go with the quote from WIX. The WIX examples of websites were well liked and preferred. Clerk to obtain final costs to include transfer. Proposed acceptance Cllr N Dyble, seconded Cllr T. Roberts and unanimously accepted.
6. **PLANNING MATTERS**
 - a. No new applications to consider.
 - b. Proposed new access at Old Farm, Market Lane – Planning have been advised that there is currently only 1 access road which is shared with a neighbour and the former access at the Farm Shop is fenced off. The council were concerned that the gravel was not ideal for farm traffic and the additional mud on the road is still relevant. There is also a change of use at Old Farm from agricultural buildings to a dwelling which needs more information and has been refused in the past. Cllr Coates considered the additional access to be unnecessary and dangerous.

Signature

Date

Cllr T Roberts proposed to continue with objections, this was seconded by Cllr N. Dyble, and unanimously accepted. Clerk to advise Planning. **ACTION CB**
c. Applications still awaiting decisions are West Holm Nursery storage unit extension and Outline of 9 dwellings at Pitchers Transport.

Cllr Squires raised concerns regarding the government White Paper on planning changes and the effect on Parish Councils as one of the three categories, allocated land, would no longer require planning permission. Cllr Coates agreed and was concerned about less affordable housing being built.

Cllr N Dyble suggested that all councillors review the information sent last month and advise of concerns to enable a response to be made on behalf of the council. The deadline is 29th of October and an extraordinary meeting may be required next week to vote on this response. **ACTION ALL**

7. FINANCIAL MATTERS

To accept accounts:

- a. Financial Review for September including payments/receipts, Bank Reconciliation and Qtr. 2 v budget – acceptance proposed by Cllr. N Dyble, seconded by Cllr Dobson and unanimously accepted.
- b. The October payments for approval:

Clerk Sept Salary	£373.53
Clerk Sept expenses	£ 20.00
HMRC	£ 93.40
PKF Littlejohn	£240.00
Opus Energy	£ 28.79
Leziate PC	£100.00 (share of CiLCA training)
Poppy Factory	£ 35.00

These were proposed for acceptance by Cllr N Dyble, seconded by Cllr Brown and unanimously accepted.

8. COUNTY AND BOROUGH COUNCILLORS REPORTS:

Cllr Kunes reported that the crematorium was actually below the previous years numbers for the time of year. The Gayton Road Cemetery is still causing concern regarding flooding/drainage issues which have been ongoing for over 18 months and have included bore holes, a 12 month survey and environmental involvement. Alternative sites are being considered as the water is polluted and cannot be drained away. Similar issues are elsewhere in the Borough.

Car park figures are returning to normal and during June/July in Hunstanton there was more use than previous years. The budget is at -£750k.

Climate Changes, Co2 reductions and air quality are now in the new portfolio taken on by Cllr Kunes and he expressed his keen interest in these areas. A working party is to be set up and Cllr Squires confirmed her support.

Cllr Squires advised that no face to face meetings were taking place until at least February 2021 and could be up to May. Still major issues with Highways with no response to her emails or answering calls. Potholes that were advised as being fixed remained unrepaired and a formal complaint has been raised. Cllr Squires requested any outstanding items for highways to be sent to her. Cllr N Dyble will forward current details. **ACTION ND**

Due to the shortfall on the budget, savings are in place. Cllr Squires has been nominated for an achievement award following her initiative with the 1m tree planting scheme. 70,000 trees due for planting in September were on hold due to Covid. Foster carers are needed in Norfolk and the clerk has details.

Cllr Coates raised the issue with standing water under the bridge to South Lynn from the bypass which is causing problems to traffic. Cllr Squires to take this up with Highways.

Cllr T Roberts mentioned the green issues on hedgerows, trees and country lanes but the work had been cancelled due to Covid.

Cllr Kunes advised that the Borough had their own "tree" man and he was due to meet him within the next 2 weeks. Cllr T Roberts asked to be kept updated.

Signature

Date

9. Correspondence/Communications

- a. Update from Cllr R Dyble on the milestone – it is very deep in the ground and a digger would be required to remove it. Cllr N Dyble advised that the plan is to lift, refurbish, put back into the ground at the right height and then we can get it officially registered. Cllr Kunes mentioned that some years ago legislation was involved. Cllr R Dyble advised that the bank verge had built up around the stone and Cllr N Dyble agreed to take a look and report back.
- b. Donations – Clerk reported that the 2 donations for Walpole Cross Keys Primary school and St. Clements were due and decisions to be made on amounts. The primary school are looking for donations towards iPads as sharing is causing issues with sanitisation etc. It was agreed to donate £50. The literary prize donation at St. Clements was agreed at £25.00. Proposed Cllr N Dyble, seconded Cllr T Roberts. Unanimously accepted. Clerk to make payments.
- c. Remembrance Day- laying of the wreath – advised to wear masks and keep to the social distancing. Cllr N Dyble to place details on the noticeboard and copy clerk for the website.
- d. Speedwatch – the clerk had sent out details and it was decided to put the parish on the waiting list. A minimum of 6 volunteers are required.

- 10. Update on SAM** Cllr N Dyble advised that the unit was on Sutton Road from the Terrington end (1st September to 10th October) and the average speed in the 30mph limit was 36 with the real average at 29mph. The highest speed of 75mph was recorded on the 11.9.20 at 23.35. Average vehicles per day is 652 and most speeding is recorded at weekends with 48% on Saturdays (av. 36mph) and over 50% on Sundays (av.37mph)
Due to the new housing, the 30mph needs extending and an additional post to be considered. Cllr N Dyble will look at available posts and Cllr R Dyble advised that the 30mph sign is now difficult to see and should be on the other side of the road. Cllr Coates mentioned that CIL money could be used to fund a new post if required.

11. Crime and Police Issues

A car had been hit as on village fb page but nothing else to report.

12. HIGHWAYS

- a. The zig zag lines at the school were discussed and the requirement for a zebra crossing to be considered. Cllr Squires advised the one in Terrington was paid for by the PC and costings would be over £40k. Cllr Squires to make further enquiries. ACTION SS
- b. Cllr Dobson raised an issue with footpath no. 3 at Walpole St. Andrew as gates had been put across the path by the landowner. Cllr Dobson was working privately on this with NCC and the British Horse Society and advised that she was seeking evidence from people who had used this as a bridleway over the last 20 years, in the hope of obtaining an upgrade to a bridleway. Cllr N Dyble advised that this was not a Parish Council item at present and to move onto the next agenda item.
Cllr Dobson stated that the gates were preventing wheelchair access which could be discrimination plus consideration of the equalities act.
Cllr Kunes mentioned that he had ridden down this footpath in the past along with another rider and would contact them.

13. ENVIRONMENTAL ISSUES – none

14. Gardens, Maintenance and Planting

Cllr N Dyble advised that he had met with T. Blackamore last week and was awaiting a quote but will chase. There was also a second gardener from Long Sutton to contact. Cllr R Dyble's neighbour has done some grass cutting in the meantime. Cllr T Roberts stated that the new bin looks great and Cllr Day was thanked for his time installing the bin.

15. REPRESENTATIVE REPORTS

none. Clerk gave an update on the website views for September of 427 with the home page and archives top at 109, followed by Welcome, Agendas and Minutes.
The CiLCA training has started.

16. ITEMS FOR THE NEXT AGENDA
Agenda items as already discussed.

17. DATE OF NEXT MEETING – Wednesday 18th of November at 7.30pm via Zoom

The meeting closed at 9.13pm

Signature

Date