



WALPOLE CROSS KEYS PARISH COUNCIL

Chair: Nick Dyble

Clerk: Caroline Boyden

MINUTES OF AN ORDINARY MEETING OF WALPOLE CROSS KEYS PARISH COUNCIL HELD ON TUESDAY THE 15th of NOVEMBER 2022 FROM 7.00PM AT JEPHSON HALL

PRESENT: Cllr Nick Dyble (ND) Chair), Cllr T Roberts (TR), Cllr G. Coates (GC),
Cllr G Roberts (GR), Cllr R. Dyble (RD), Cllr R White (RW), Cllr A. Sylvester
Cllr Julian Kirk and the Clerk.

Three members of the public were in attendance.

Open Session for Parishioners Questions – none

1. **WELCOME** – a formal welcome was given by the Chair, Cllr N Dyble.

2. **APOLOGIES FOR ABSENCE**

Cllrs Squires and Dobson. It was noted that is 6 months since Cllr Hughes attended a meeting and clerk to advise electoral at Borough.

3. **COUNCILLORS DECLARATIONS OF INTEREST – none**

4. **MINUTES**

To approve the meeting minutes from the 18th of October 2022, proposed RD, seconded GC and unanimously accepted by all present.

5. **MATTERS ARISING:**

a. Waste Disposal and Fly Tipping, Station Road North – ND advised that the heap of dirt had been removed along with some of the compound rubbish. The container is still on site. An increase in rats is still continuing.

b. Neighbourhood Plan (NDP) review – ND gave an update on the village walk around to review the housing needs, infrastructure, and facilities which took place on the 7th of November and the report to be sent to all councillors. **ACTION CB**

We need to decide on the survey questions at the next meeting to get the survey out to the residents early 2023.

c. Owl Boxes – TR to send location details to RD and the clerk to put on FB and the website. Along with the potential 4 owl boxes, bird boxes can be made available free of charge to residents. **ACTION TR**

d. Bus Shelter Repairs – We need to decide exactly what needs doing and then send quotes to Jason re JK's funding.

6. **PLANNING MATTERS:**

a. New applications:

22/01841/F– Demolition of polytunnels, extension to existing building and hardstanding at West Holme Nursery. A lot of discussion on this took place with issues raised regarding HGV's, noise and drainage/water collection. Concerns raised that this site would become an industrial estate. Support proposed ND, seconded RD with 4 in favour and 3 against. Motion to support carried with further checking on the drainage information.

22/01899F – Retention of existing Manege Arena for private/recreational use at Fern House, Market Lane – support proposed RD, seconded TR and all in favour.

22/01900/F – Retrospective planning permission for various alleged planning contraventions at Fern House, Market Lane – support proposed ND, seconded RD and all in favour.

- b. Decisions – None
- c. No current appeals or enforcements.

7. FINANCIAL MATTERS:

- a. October bank statements, payments, and bank reconciliation were accepted and proposed by TR, seconded by GR, and unanimously accepted. £46,371.72 as at the 31.10.22
- b. Payments for November with the Public Sector pay increase included back dated to 1.4.22 - proposed for payment GR, seconded ND, and unanimously accepted.
- c. The draft budget for 23/24 was presented by the clerk with Reserves for the 23/24 budget to include election costs, 33% of present revenue and increase in councillor training following the election in May 23.
This was discussed and CG proposed acceptance along with a precept increase of 10%, seconded TR and all in favour.

8. COUNTY AND BOROUGH COUNCILLORS' REPORTS:

Cllr Kirk - Due to the increase in planning applications, the planning committee are meeting twice a month. County Hall has had 1 floor flooded due to sprinklers going off.

Warning given regarding flat roofs – apparently insurance companies will only insure up to 10 years.

Market Lane details were in the Lynn News last week so some movement although slow.

The “fight flooding” document issues by NCC was discussed.

Cllrs Kunes & Squires - No reports

9. CORRESPONDENCE AND COMMUNICATIONS:

- a. Village Sign maintenance – the black paintwork requires touching up as rust is coming through and the other colours just need a clean. TR and GR offered to take down the sign and clean / Paint. ACTION TR/GR
- b. 2023 meeting dates have been confirmed by the hall and clerk to send out. ACTION CB

10. SAM UPDATES – Currently by the school and will be moved next week. The other unit has been tested for problems and it is thought that the cut off kicks in if the battery goes low to save data. ND advised that Westcotec have advised the unit is under warranty and ND will set it up and make daily checks.

11. CRIME & POLICE – none

12. HIGHWAYS – Clerk advised she had a meeting with Andy Wallace last week and he will be contacting ND to arrange an on site meeting. ND mentioned the dangerous state of the footpaths.

13. ENVIRONMENTAL ISSUES – as item 5c.

14. GARDENS AND MAINTENANCE – all garden areas have been tidied but need to prevent vehicles driving over the seeded area – large stones were suggested and RD to look into this. ACTION RD

15. REPRESENTATIVES AND CLERK REPORTS

CG advised that the next meeting of the power fund is due early December.

Clerk advised on gov.uk email addresses and it was agreed to sign up for more information.

16. ITEMS FOR NEXT MEETING AGENDA:

- Neighbourhood Plan update
- Owl boxes
- Bus Shelters repair
- Waste Disposal
- Drainage Station Road – under the road

17. DATE OF NEXT MEETING – Wednesday 14th of December 2022 from 7.00pm.

The meeting closed at 20.58pm