



WALPOLE CROSS KEYS PARISH COUNCIL

Chair: Nick Dyble

Clerk: Caroline Boyden

MINUTES OF THE ANNUAL PARISH COUNCIL MEETING OF WALPOLE CROSS KEYS PARISH COUNCIL HELD ON TUESDAY THE 17TH OF MAY 2022 FROM 7.30PM AT JEPHSON HALL

PRESENT: Cllr Nick Dyble (ND) Chair), Cllr T Roberts (TR), Cllr G. Coates (GC),
Cllr R. Dyble (RD), Cllr K. Hughes (KH), Cllr H Dobson (HD), Cllr G Roberts (GR)
Cllr R White (RW).
Cllrs Julian Kirk (JK),

No members of the public were in attendance.

Open Session for Parishioners Questions – None

1. Election of Chairman: Nick Dyble was proposed by GC seconded by GR and all in favour.
 2. Election of Vice Chairman: Trevor Roberts was proposed by GR, seconded by RD and all in favour.
 3. **WELCOME** – a formal welcome was given by the Chair, Cllr N Dyble.
 4. **APOLOGIES FOR ABSENCE**
Borough Cllr Sandra Squire (Covid)
 5. **COUNCILLORS DECLARATIONS OF INTEREST – none**
 6. **MINUTES**
To approve the Annual Parish Council meeting minutes from the 28TH of April 2021, proposed ND, seconded GC and unanimously accepted by all present at that meeting.
- 5. MATTERS ARISING:**
- a. Waste Disposal and Fly Tipping, Station Road North – ND reported the builder has not cleared the site as agreed and the matter to be escalated.
 - b. Neighbourhood Plan review – ND had no response from his email and advised a new contact was now in place, Vanessa Rowell. A lot of work is now required on updating the facts and figures. It was agreed by all the any additional work by the clerk would be paid.
 - c. IDB visit – The meeting on the 9th of May with Philippa of the IDB was excellent and a couple of suggestions were made:
 - On Station Road, the junction of ditches near the Nursery entrance do not drain correctly. This could be linked by a new pipe under the road to the opposite ditch heading toward the IDB main drain. However, funding would be required and an email to be sent to Jason Moore, Philippa, and include JK who could help with the funding.
 - The landowner of a blocked stowaway will be contacted to clear it.
 - The drainage alongside of the proposed development, Buildings SE of 21 Sutton Road was reviewed, and Philippa will keep on top of this.

6. PLANNING MATTERS:

a. New Applications:

22/00567/F – Conversion of domestic outbuild to annex at Willow View. This was discussed and CG raised the point that this was against policy in the Neighbourhood Plan but as it is an existing building, support for the application was granted with the following comments:

- The annexe is only used as a family dwelling
- Cannot be used as a separate holiday or private let
- Additional parking was not available as a holiday or private let.

Support proposed ND, seconded GR and a majority in favour of 5-2

22/00558/F – Change of use of unit 1, Samuels Farm Shop – to be used for dog grooming support proposed by RD, seconded by GR and all in favour.

21/01438/OM | OUTLINE SOME MATTERS RESERVED: Residential development of 16 dwellings | Buildings SE of 21 Sutton Road. TR raised the covenant for no building on the site and GC raised that the houses are still back-to-back. Comments proposed by TR, seconded GR and all in favour.

b. Decisions:

22/00396/LDP – 156 Sutton Road – would be lawful 3.5.22

7. FINANCIAL MATTERS:

To accept accounts:

- a. April bank statements, payments, and bank reconciliation- acceptance proposed by TR, seconded by RD, and unanimously accepted. £46190.18 in total.
- b. Payments for May - proposed for payment GR, seconded RD, and unanimously accepted.
- c. Discuss the Blackmore invoice – it was decided to make a full and final payment of £734
- d. Discuss and sign the CIL return for 21/22 – proposed GR, seconded ND and all in favour
- e. Approve Insurance renewal at £456.91 – approved GC, seconded GR and all in favour
- f. Approve payment of £900 for the white gates on the 50:50 scheme.

8. COUNTY AND BOROUGH COUNCILLORS' REPORTS:

Cllr Kirk – see report for the Annual Parish Meeting.

No reports from Cllr Kunes.

9. CORRESPONDENCE AND COMMUNICATIONS

- a. An email has been received from a member of the public regarding a “path” at the rear of Low Road. Will report this to the Borough Council.
- b. Queens Jubilee Celebrations – RD advised that the next meeting will be on the 19th of May, and it was agreed that we order a good quantity of mugs to ensure all children receive one. It was agreed that the programme of events was excellent.

10. SAM UPDATES – ND advised that the signs are still in situ and will be moved next week. The report will then be published on the website.

11. CRIME & POLICE – nothing to add.

12. HIGHWAYS – RD raised the issue of visibility on the A17 where the central reservations are now very overgrown.

13. ENVIRONMENTAL ISSUES – HD advised that a bird scarer along Fence Bank starts at 6.00am and the laws on scarers to be checked.

14. GARDENS AND MAINTENANCE – ND advised that an estimate of £400 had been received to replace the Railway Sign on that garden. Acceptance proposed GC, seconded RD and all in favour.

15. REPRESENTATIVES AND CLERK REPORTS -

GC reported that the Power Fund has not met but should be due to meet soon.

The clerk advised that the AGAR had been sent to the external auditors and was on the website.

16. ITEMS FOR NEXT MEETING AGENDA:

- Neighbourhood Plan update
- Owl boxes

17. DATE OF NEXT MEETING – Tuesday 21st June 2022 from 7.00pm at the Jephson Hall.

The meeting closed at 20.57 pm