



WALPOLE CROSS KEYS PARISH COUNCIL



Clerk: Mrs Caroline Boyden

Chair: Nick Dyble

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MINUTES OF AN ORDINARY MEETING OF WALPOLE CROSS KEYS PARISH COUNCIL HELD ON WEDNESDAY 15th JULY 2020 FROM 7.30PM ONLINE

PRESENT: Cllr Nick Dyble (ND) Chair), Cllr Hazel Dobson, Cllr Trevor Roberts (TR), Cllr Peter Brown (PB), Cllr Mark Day (MD), Cllr Rosie Dyble (RD), Cllr Gil Coates (GC), and Caroline Boyden (CB) Clerk.

One member of the public was in attendance.

1. **WELCOME** A formal welcome was given by the Chair, ND
2. **PARISHIONERS QUESTIONS**
None
3. **APOLOGIES FOR ABSENCE**
Borough Cllr. P. Kunes and Cllr. G. Roberts.
4. **TO CONDUCT & VOTE ON APPLICATIONS FOR TEMPORARY VICE CHAIR.** Cllr Dobson has asked for a 6-month period of grace, due to workload, but will continue as a Councillor. Cllr Roberts offered to cover as temporary vice chair and was proposed by ND, seconded by PB, and unanimously accepted.
5. **COUNCILLORS' DECLARATIONS OF INTEREST**
None
6. **MINUTES**
The updated minutes of the Ordinary Meeting on Wednesday 17th of June 2020, having been previously distributed to all members, they were accepted as correct and signed. Proposed TR Seconded RD. Unanimously accepted.

MATTERS ARISING

Stinders update - TR advised that he has contacted Mr. Clarey advising him of the situation with drainage. The digesters has been moved to the rear of the properties in question with no apparent planning application request. MD advised that pipes were in the process of being laid at approx. 3 ft deep, but this did not meet the planning requirements which were thought to be 2mx2m. ND will check on the latest plans and advise accordingly.
GC asked if TR had any update from his Borough contact regarding the IDB but nothing to add.

Signature

Date

7. PLANNING MATTERS – There were three applications were to consider as follows:

a. Retrospective Application for a detached garage at Bimbos Ark, 12 Station Road. This was discussed fully and ND gave his update: In May 2004 an application was made for change of use from agricultural land to residential to extend the garden behind Bimbos Ark. This was REFUSED. In August 2007 an application was made for construction of a garage at Bimbos Ark. This was REFUSED as it was to be built on agricultural land outside of the garden boundary. Last year, the Parish Council raised concern over the garage that has been built close to the position in the refused proposal above without permission. Now we have a retrospective application for this build. Therefore, this garage (apart from being built without prior permission) is not sited on land belonging to Bimbos Ark and has been built on agricultural land. There followed agreement from all councillors including a representation by Cllr G Roberts. The decision to oppose the application was proposed by GC, seconded by TR, and unanimously accepted. **ND and CB to complete the form for returning to the Borough Planning Dept. ACTION CB**

b. Reserved matters – construction of one dwelling at Oak and Ash, Market Lane – no comments were made therefore, CB to reply with “no observations”.

c. Outline application – 9 dwellings at Pitchers Transport, Market Lane – this was discussed in full and the main issues raised against the proposal was additional traffic onto Market Lane which was considered a dangerous part of the road, and the fact that the Neighbourhood Plan stated that only ribbon infill developments were acceptable. CB to request a Highways Report and it was proposed by TR, seconded by CG that we oppose the application. The motion was carried by 5 for with 2 abstains. CB to advise the Borough Planning accordingly. **ACTION CB**

8. FINANCIAL MATTERS

Statement of Account:

Current balance was £32,923.83 as at 30th June 2020 – confirmed to the Chair by sight of the bank statements.

a. Payments for authorisation:

- Opus Energy £ 29.01
- Glasdon UK £472.72
- C Boyden Salary £241.72
- C Boyden Exs £ 47.95
- HMRC £ 60.40
- NoticeBoard Co £672.70

To make these payments proposed by RD seconded by PB , unanimously agreed.

b. The Monthly Financial Report for June was proposed by ND, seconded by MD, unanimously agreed.

c. The Quarterly Report was discussed and proposed by ND, seconded by TR, unanimously agreed.

9. COUNTY AND BOROUGH COUNCILLORS REPORTS:

None received.

10. CORRESPONDENCE

CB continues to send out all correspondence upon receipt and update the website.

The ideas from councillors for the NCC partnership programme 21/22 and to be discussed at the August meeting. **ACTION ALL**

11. SAM Speed activated messaging update

ND advised that the sign has been moved today from Station Road North location and the average speed was 29.9mph. There was 1 recording at 40mph with an average of 153 cars per day.

The sign is now located at the Jepson Hall location. RD asked if this could be turn round and ND confirmed this could be done for the next session.

Signature

Date

12. CRIME AND POLICE ISSUES IN THE VILLAGE

Nothing to report.

13. HIGHWAY ISSUES

The pothole at the top of Station Road North has been filled in.

CB to ask the Rangers to look at weeding the footpaths at the Hankinson Estate – PB to provide location details. **ACTION PB**

HD asked if any update had been received from Highways regarding the survey on Market Lane.

CB advised nothing since May, and she had sent emails requesting an urgent update. CB to ask County Cllr Squires for help with this and ND will contact Andy Wallace. HD also asked that the details of how to make a formal complaint were obtained.

RD to send images and locations of the road signs left by the contractors who had traffic lights up.

GC mentioned that contractors could be fined for this. **ACTION RD**

TR/PB mentioned that the gully’s had still not been cleared. CB to check if Highways or Rangers.

14. ENVIRONMENTAL ISSUES

ND advised that the verges had been cut recently but there was no follow up on clearing the rubbish that was spread following the cutting. CB to find out if Rangers offer litter picking. **ACTION CB**

15. GARDENS

ND will call Lee to obtain an update. There are 2 potential garden maintenance businesses who could be willing to take the contract over if necessary.

The outdoor exercise equipment raised by PB was discussed but there was concern regarding safety as next to the main road and the only way would be to have the area fenced off. RD reported that the speed of vehicles was dangerous on the blind corner. GC thought it was a good idea but not for that location and mentioned that the former Playground Committee had raised approx. £10k which was given to the village hall sometime ago.

TR asked if there was any further information on the tree planting initiative and CB advised nothing at present but would request types etc., again from C. Cllr Squires. **ACTION CB**

16. REPRESENTATIVE REPORTS

More information could be put on the noticeboards regarding events and PB advised that the Facebook page was very proactive. CB advised that new pages on the website could feature any events.

MD asked if there was a report on the views of the website and CB to find out. **ACTION CB**

GC advised that applications had been received for grants and would update at the next meeting.

CB advised that there were additions to be made on the website in line with government legislation including Information Audits, Privacy Notice, Accessibility Statement and Data Protection policy plus online checks to make sure the website is complaint. This had to be in place by mid-September and would take additional hours.

17. ITEMS FOR THE NEXT AGENDA

- a. Street Lighting review
- b. Clerk – CiLCA Study

18. DATE OF NEXT MEETING – Wednesday 19th of August at 7.30pm via Zoom

The meeting closed at 9.30pm

Signature

Date