



WALPOLE CROSS KEYS PARISH COUNCIL

Chair: Nick Dyble

Clerk: Caroline Boyden

MINUTES OF AN ORDINARY MEETING OF WALPOLE CROSS KEYS PARISH COUNCIL HELD ON TUESDAY THE 16th of APRIL 2024 FROM 7.00PM AT JEPHSON HALL

PRESENT: Cllr N Dyble (ND), G. Coates (GC), Cllr G Roberts (GR), Cllr R White (RW), Cllr R Dyble (RD), Cllr A. Sylvester (AS)
County Councillor Julian Kirk and Parish Clerk

NO members of the public were in attendance.
Open Session for Parishioners Questions: NONE

1. **WELCOME** – a formal welcome was given by the Chairman

2. **APOLOGIES FOR ABSENCE** – Cllr T Roberts

3. **COUNCILLORS DECLARATIONS OF INTEREST** – none

4. **MINUTES**

To approve the meeting minutes from the 19th of March 2024 proposed ND, seconded RW and unanimously accepted by all present at that meeting.

5. **MATTERS ARISING:**

a. Neighbourhood Plan (NDP) – following two online meetings with Collective Community Planning, we are now ready for the document to go to the Borough Council with some additional images of local views, taken by NDD.

b. Highways meeting update – ND had some good news! Andy Wallace from Highways will be on site to discuss all outstanding road matters on the 18th of April from 10.00am. It was mentioned that the recently marked potholes were done in the rain and the markings have been washed away.

6. **CHAIRMAN'S REPORT:** SAM reports as follows:

GR was thanked for taking the faulty unit to Westcotec and this is now working.

From 20.3.24 to 16.4.24 by the school from Terrington, 584 vehicles per day with average speed of 36.5mph and 42.5% of vehicles over the limit. Maximum speed of 65mph on the 30.3.24 at 8.00am

From 2.4.24 to 16.4.24 on Station Road North, 184 vehicles per day with average speed of 30.7mph and 17.2% over the limit. Maximum speed of 40mph on the 2.4.24 at 8.55

It was agreed to go ahead and order the additional unit for Market Lane and Cllr Kirk has £2k put by from his members fund to go towards the total cost.

CLERKS REPORT:

Year-end review completed, and all information sent to the internal auditor last week. The AGAR has been completed and awaiting the internal auditor report. This should be for approval and signature at the May meeting.

Issues with County Council on changes to claiming members fund monies. Cllr Kirk to assist. We are now asked to send in an invoice from the Parish Council for the monies and there is a problem with VAT as we are not registered.

Website accessibility check/review booked at £45.00

The analogue switch over for telephone lines raised and information to be put on the website.

7. COUNTY AND BOROUGH COUNCILLORS' REPORTS:

Cllr Kunes & Squires – No reports

Cllr Kirk: Reported that his members fund was now available along with the Borough Councillors fund for local charities. The pylons problems at the Walpoles was discussed and it is hoped to send a delegation to Westminster with Liz Truss.

8. FINANCE:

- a. Approve the bank reconciliation and payments/receipts for March - £ 34,717.07 in the bank accounts to the 30th of March 24. Proposed GR, seconded ND and all in favour.
- b. To approve payments, to date, for April 24– proposed ND, seconded RW and all in favour.
- c. Bank approvals – RW is still having problems with the bank and clerk to re-send the original set up. ACTION: Clerk
- d. Financial Review for 23/24 was discussed and approved by RD, seconded by GR and all in favour.
- e. AGAR and variance report approved by all present and will be signed at the May 24 meeting.

9. PLANNING MATTERS:

- a. New applications: (received after the agenda was produced):
None
- b. Decisions: None
- c. Former Onion Factory, Sutton Road – an application to change the brick face was objected to as none of our previous comments had been answered.

10. CORRESPONDENCE AND COMMUNICATIONS:

Email received from Jephson Hall regarding resignation of Cllr G Roberts and would another parish councillor be interested in joining the committee. (4 meetings a year) Due to work and other commitments, at this time, no one came forward.

11. To discuss Highways, Crime, Environment and Gardens

- a. Highways – as item 5b.
- b. Crimes – None reported
- c. Dyke issue raised again and ND to contact the Environmental Health and it was suggested to contact Cllr Squires. ACTION: ND
- d. Clerk to look at quotes for recycled benches to go into the bus shelters. ACTION: Clerk
- e. ND to source new posts for the village map. ACTION: ND

12. REPRESENTATIVES REPORTS

None.

13. ITEMS FOR NEXT MEETING AGENDA:

- Neighbourhood Plan update
- Highways visit

The Annual Parish Meeting will be on the 22nd of May 2024 from 7pm followed by the Annual Parish Council Meeting.

The meeting closed at 20.10 pm

Page 3 of 3

WALPOLE CROSS KEYS PARISH COUNCIL PAYMENTS FOR APRIL 2024

Salary	£	336.16
HMRC	£	70.00
Walpole Mowing Man	£	70.00
ECS SharePoint	£	16.50
SSE	£	45.21
Clerk Expenses March	£	48.95
Hall Hire	£	16.00
Ewing Accounting	£	166.80
BCKLWN dog bin emptying	£	570.96
N Dyble – bus shelter repairs	£	573.44

Signature

Date