



WALPOLE CROSS KEYS PARISH COUNCIL



Clerk: Miss Sarah Thorpe

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Chair: Frances Fox

MINUTES OF AN ORDINARY MEETING OF WALPOLE CROSS KEYS PARISH COUNCIL HELD ON WEDNESDAY 17 JULY 2019 FROM 7.30PM AT THE PRIMARY SCHOOL.

PRESENT: Cllr Frances Fox (Chair), Cllr Gillian Coates, Cllr Hazel Dobson, Cllr Nick Dyble, Cllr Graham Roberts, Cllr Andrew Watson and Miss Sarah Thorpe (Clerk).

One member of the public was in attendance.

No questions were raised by the member of the public prior to the meeting.

1. APOLOGIES FOR ABSENCE

Apologies had been received from Cllr Stephen Carnell and Cllr Trevor Roberts.

2. MINUTES

The minutes of the Ordinary Meeting on Wednesday 19 June 2019, having been previously distributed to all members, were accepted as correct and signed.

3. COUNCILLORS' DECLARATIONS OF INTEREST

None.

4. MATTERS ARISING

a. Update on Highways issues in the parish:

- Giant Hemlock on Sutton Road – Highways had advised that this was on their noxious weeds list and had been passed to their contractor to action. It was reported that this had still not been done. *Action: Clerk to chase up.*
- Telegraph poles in the middle of the footpaths at new developments on Sutton Road and Station Road North. Highways had advised that this work could take between 3 and 6 months to complete, but if it had been conditioned on the planning permission, which he believed it had been, then the work would be done.

b. Response from IDB – An email had been received advising that the Board had clear requirements regarding the adoption of watercourses. Original plans provided by the developer clearly stated that his preference was for the Board to adopt the watercourse, however this label was removed following communication with the developer that the Board would require a 9m strip to be conveyed to them. It had been communicated that any adoption that was proposed would need to be considered by the Board and any existing culverts/structures upgraded at the developers costs, as the Board does not adopt watercourses that are separated from its wider network. The Board were not aware of the extent to which the developer discussed this with the landowner, but it was relayed to the Board that it was the landowners view that in principle he did not want to convey the land to the Board. This position was reinforced by the developer in an email to them on 13 January 2019 where he stated that the landowner has agreed to service the dyke (clean out) once a year. If this view had changed then the landowner would need to apply to the Board using an application form provided. It would be for them to bring forward a proposal to the Board. Whilst the Board understood the concerns regarding maintenance the new system had not changed the responsibilities of riparian owners on Little Holme Road which had existed ever since the system was piped many years ago. There were several manhole chambers and it is fully within the right of residents to install their own access chambers to fulfil their maintenance obligations (as had been the case for many years).

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Cllr Watson advised that he did not feel that he needed to declare an interest as he was simply going to provide information on the situation but was not trying to persuade members for or against taking any further action on this matter. A discussion took place and the following points were raised: the requirements of the IDB before they would consider adopting the new system; the landowners responsibilities with riparian ownership; the past action which had been taken on the couple of occasions, when a problem had developed; the condition of the IDB ditch on Little Holme Road; whether the residents on Little Holme Road realised that they had riparian ownership; who was responsible for the pipe under the road; whether the IDB had given consent for all of the phases of development which were now occupied. An email from Cllr T Roberts was read out, it repeated the views that he had expressed at the previous meeting that the PC should write to the MP and the Head of Planning, to complain about the effect on Little Holme Road residents with riparian ownership in relation to the lack of adoption of the new drainage scheme by the IDB. No proposal was put forward for further action to be taken by the PC.

5. CHAIRMAN'S CORRESPONDENCE AND MEMBERS' CONCERNS

Correspondence

- a. Clerks & Councils Direct Newsletter

6. PLANNING MATTERS

a. Planning Applications received.

- i. **19/01068/O Outline application for residential development at Adj Sunnyside, Market Lane.** Cllr Watson advised that he had no pecuniary interest in this application but as it related to land immediately opposite his home, he would not be taking part in the discussion or voting on the matter, however he did ask for a recorded vote on any decision taken. A discussion took place on the application. The Clerk advised that the area was within the development boundary of the Neighbourhood Plan. A proposal was made by Cllr Coates, that the PC should object to the application over concerns about the dangerousness of Market Lane, no seconder was found for this proposal, so no voting took place. A second proposal was made by Cllr Dyble, seconded by Cllr Dobson, that the PC should support the application, as it was in line with the Neighbourhood Plan, but that a condition should be placed on any approval requiring that the ditch on the side of the plots should be cleared out up to the IDB drain. A vote took place on this proposal, which was carried by four votes in favour and one vote against.

Voting in favour: Cllrs Dobson, Dyble, Fox, G Roberts.

Voting against: Cllr Coates

b. Planning decisions from BC.

- i. **19/00063/F Erection of 4 x 2 bedroom semi-detached houses at Land S of 54 Sutton Road.** Application permitted.
- ii. **19/00064/F Erection of 2 x 2 bedroom semi-detached houses at Land S of 54 Sutton Road.** Application permitted.
- iii. **19/00450/O Outline application for residential development at Land W of Copperfield, Market Lane.** Application refused.
- iv. **19/00750/F Demolition and reconstruction of end of terrace domestic dwelling following severe fire damage at Crown Cottage 116 Sutton Road.** Application permitted.

7. NEW CONTRACT FOR STREET LIGHTING ELECTRICITY

The Clerk advised that the new contract, which had been recommended by Utility Aid had turned out to be much more expensive than the previous contract, due to a standing charge which Utility Aid had failed to spot. Utility Aid had accepted their error in recommending this contract to the PC and had agreed to compensate the PC with an annual payment of £261 to cover the cost of the standing charge. This meant that the liability for the PC was now below the amount paid on the previous contract.

8. QUARTERLY FINANCE REVIEW

All documents had been circulated to members before the meeting. They were briefly discussed and then it was agreed by all to approve the review.

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9. FINANCIAL MATTERS

Statement of Account:

Current balance was £30,676.55 as at 28 June 2019 – confirmed to the Chair by sight of the bank statement.

Payments for authorisation

1	Miss S J Thorpe – July salary/expenses/training	£269.84
2	Norfolk County Council – PCs contribution to feasibility study	£2500.00
3	Opus Energy Ltd – street lighting electric	£109.59

To make these payments: proposed by Cllr Watson; seconded by Cllr G Roberts, agreed by all.

10. REDUCED SPEED LIMIT TO ADDRESS THE DANGEROUSNESS OF MARKET LANE

The paperwork had been received from NCC regarding the payment; this had been forwarded to Walpole PC and Terrington St Clement PC. Both had advised that they would raise a cheque and send it to the PC so that all three cheques could be sent to NCC together, which had been requested by NCC. Funding from the Community Infrastructure Levy to be used for the payment issued from the PC.

11. INSTALLATION OF THE SPEED ACTIVATED MESSAGING (SAM2) SIGN

NCC had advised that the PC was now able to arrange for the posts and sign to be installed. The manufacturer had advised that they could attend a meeting to view the locations. The Clerk advised that members involved in the moving, re-charging of the batteries and downloading the data would need to attend training; Cllr Dyble and Cllr G Roberts agreed to be involved with this. Cllr Dyble asked if an additional location could be agreed outside the Jephson Hall. *Action: Clerk to speak to the Highways Engineer to seek approval for this additional location, an existing 40mph signpost could be suitable to hold the sign.*

12. CRIME AND POLICE ISSUES IN THE VILLAGE

- Officers carrying out speed checks had been seen in the village up to 11am on 11 July; they were using a speed gun but were in an unmarked vehicle. It was felt that these officers could be from NCC rather than the Police. *Action: Clerk to check.*
- Sutton Road – graffiti on village sign at entrance to the village from Terrington St Clement. Cllr Dyble reported that he had removed this.
- Little Holme Road – it was reported that there had been a house burglary over the last few days.

13. HIGHWAY ISSUES

- Sutton Road – speeding vehicles, especially between 7am-7.30am.
- Sutton Road (opposite junction with Little Holme Road) – previously reported weeds from verge overhanging footpath. *Action: Clerk to ask when Rangers due to visit.*
- Station Road North (opposite post box) – previously reported hole in road not yet repaired. *Action: Clerk to chase up.*
- Sutton Road – parking on the yellow zig-zag lines outside the school and on the footpaths was reported.

14. ENVIRONMENTAL ISSUES

- Cllr T Roberts had sent an email to advise that he had seen hummingbird hawk moths in his garden recently. He had not seen them in this county before and noted that they hover by the side of the plants and take the nectar via what looked like a long nose (proboscis) orange in colour, he advised they seemed to like lavender. He had also seen a long-eared bat but unfortunately it was dead.

15. GARDENS

The trellis panels were almost ready, Mr Paget had spoken to the supplier and delivery would be arranged when the panels were finished. Mr Paget had already installed the dog waste bin and repaired the bus shelter on Sutton Road. The Clerk had spoken to the contractor who was refurbishing the seat and he had advised that due to ill health he had been unable to complete the work yet, but hoped to have it finished soon; under the

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circumstances he felt it was best if he did not commence work on the other seats; these other seats had only needed re-staining so there was no immediate need for attention.
Action: Clerk to arrange for the BC to empty the dog waste bin.

16. REPRESENTATIVE REPORTS

Cllr Fox advised that she had been unable to attend a recent Jephson Hall meeting; however there had not been very much to report from the meeting.

17. ITEMS FOR THE NEXT AGENDA

Items to remain on the agenda as already agreed.

18. DATE OF NEXT MEETING

The next meeting scheduled meeting would take place on Wednesday 21 August 2019 at 7.30pm for an Ordinary Parish Council meeting.

The meeting closed at 8.47pm