



WALPOLE CROSS KEYS PARISH COUNCIL



Clerk: Mrs Caroline Boyden

Chair: Nick Dyble

walpolecrosskeyspc@gmail.com

07368 861696

MINUTES OF AN ORDINARY MEETING OF WALPOLE CROSS KEYS PARISH COUNCIL HELD ON WEDNESDAY 16th OCTOBER 2019 FROM 7.30PM AT THE PRIMARY SCHOOL.

PRESENT: Cllr Nick Dyble (ND) Chair, Cllr Gillian Coates (GC), Cllr Hazel Dobson (HD), Cllr Graham Roberts (GR), Cllr Trevor Roberts (TR), Borough & County Cllr Sandra Squire and Mrs Caroline Boyden (CB) Clerk.

Seven members of the public were in attendance.

No questions were raised by the member of the public prior to the meeting.

1. **WELCOME** A formal welcome was given to the new Clerk, Caroline Boyden and the new Chair, Nick Dyble.

2. **PUBLIC PARTICIPATION**
Request for the zig zag lines outside the school to be repainted. **ACTION CB**

APOLOGIES FOR ABSENCE
None

3. **MINUTES**
The minutes of the Ordinary Meeting on Wednesday 18th September 2019, having been previously distributed to all members, they were accepted as correct and signed.

4. **COUNCILLORS' DECLARATIONS OF INTEREST**
None.

5. **MATTERS ARISING**
- a. Update on Highways issues in the parish:
Station Road North (opposite post box) – pothole has been repaired.
 - b. Update on planning and H&S concerns:
 - c. The concerns continue about Health & Safety on the development on Station Road North had been referred to the HSE by previous Clerk. CB to find all correspondence and follow up with HSE as to an update. **ACTION CB**
 - d. Co-option of 3 Councillors – three requirements sheets handed out to Parishioners present.
 - e. Appointment of Vice Chair – Cllr Dobson was proposed by GC and seconded by GR. Unanimous vote carried.
 - f. All policies and procedures to be checked by Clerk for next meeting. **ACTION CB**
 - g. Agreed that ND will be a third signatory. Proposed by HD, seconded by GH. Unanimous vote carried.

6. **PLANNING MATTERS**
- a. **Planning Applications received:** None.
 - b. **Planning decisions from BC:** The following application had been refused:
Ref 19/01214/0 Adjacent Fern House, Market Lane, Walpole St. Andrew, Outline Application for construction of two dwellings.

Signature

Date

7. FINANCIAL MATTERS

Statement of Account:

Current balance was £23,978.94 as at 30 September 2019 – confirmed to the Chair by sight of the bank statement.

Payments for authorisation:

1	Westotec Ltd – Brackets for SAM	£ 60.00
2	Walpole Cross Keys Primary School – Donation for PC Meetings	£ 50.00
3	St. Clements High School – Donation for English Award	£ 25.00
4	C. Boyden – Poppy Wreath	£ 25.00
5.	C. Boyden – Budget/Precept Training	£ 55.00

To make these payments proposed by GC; seconded by GR, agreed.

8. REDUCED SPEED LIMIT TO ADDRESS THE DANGEROUSNESS OF MARKET LANE

The feasibility study on 6 September is still outstanding and to be added to the November meeting agenda.

9. SPEED ACTIVATED MESSAGING (SAM2) SIGN

SAM now moved to Sutton Rd east end of village. ND advised that there was a data removal issue and he will chase up with the helpdesk. Average speed in the 40mph zone for September was 44mph with highest of 65mph.

ACTION ND

10. CRIME AND POLICE ISSUES IN THE VILLAGE

Nothing to report

11. HIGHWAY ISSUES

- Sutton Road layby- the verge has been damaged again by trucks and CB to find details from previous minutes. **ACTION CB**
- Low Road – a fallen tree has been moved into the dyke – add to November Agenda.
- The Walpole Cross Keys sign has been damaged
- Sutton Road – the pathway needs clearing. Clerk to advise Rangers **ACTION CB**
- Top of Old Road – layby the kerb edging has been damaged. Clerk to advise Highways
- The BT poles and damaged new footpath require following up and Clerk to find original letter sent to Browne’s on Market Lane. Requires putting right prior to completion of development. **ACTION CB**

12. ENVIRONMENTAL ISSUES

None.

13. GARDENS

The seat had still not been returned at the Eva Kemp Memorial Garden. Clerk had tried to speak to the contractor but been unable to get hold of him but will keep trying.
Norse to ensure the Garden is cleaned for the Remembrance Service. TR to give reading. ND to contact “Len” re-laying of the wreath.

14. REPRESENTATIVE REPORTS

No reports were given.

15. ITEMS FOR THE NEXT AGENDA

Items to remain on the agenda as already agreed.
Garage being built behind existing bungalow at 13 Station Road North
Risk Assessment Review
Mobile Speeding safety cameras to be asked to cover the 40mph zone, Sutton Road west end of village.

16. DATE OF NEXT MEETING

The Ordinary Parish Council Meeting will take place on Wednesday 20th November 2019 at 7.30pm

The meeting closed at 8.40pm

Signature

Date