



WALPOLE CROSS KEYS PARISH COUNCIL



Clerk: Mrs Caroline Boyden

Chair: Nick Dyble

walpolecrosskeyspc@gmail.com

07368 861696

MINUTES OF AN ORDINARY MEETING OF WALPOLE CROSS KEYS PARISH COUNCIL HELD ON TUESDAY 21ST OF SEPTEMBER 2021 FROM 7.00PM AT JEPSON HALL

PRESENT: Cllr Nick Dyble (ND) Chair), Cllr T Roberts (TR), Cllr Hazel Dobson (HD), Cllr G. Coates (GC), Cllr G Roberts (GR), Cllr P Brown (PB), Cllr Julian Kirk (JK), Cllr K. Hughes (KH) and Caroline Boyden (CB) Clerk.
No members of the public were in attendance.

Open Session for Parishioners Questions – none

1. **Welcome** – a formal welcome was given by the Chair, Cllr N Dyble.

2. **APOLOGIES FOR ABSENCE**

Cllrs. Squire, and Kunes - accepted and approved by the council.

3. **COUNCILLORS DECLARATIONS OF INTEREST – none**

4. **MINUTES**

To approve the meeting minutes from the 20th of July 2021, proposed GR, seconded ND and unanimously accepted by all present.

5. **MATTERS ARISING:**

a. Flooding – Following the IDB site visit, ND had forwarded all the contact details to councillors and was encouraged by the visit. It was stressed that this will take some time to complete. JK advised that the planning department was going through personnel changes with several resignations.

b. Waste Disposal and Fly Tipping – ND has written to Stuart Ashworth at Planning regarding this matter and the reply advised that Enforcement would look into this. It was agreed to contact Environmental Health regarding health and safety including concerns over rats being seen on a site. As the 2 areas are not fenced off, access to children etc., could be a real hazard. ACTION ND

c. Market Lane update – The clerk gave an update regarding a payment scheme awaiting sign off by the cabinet at the next meeting due within 2 weeks. This should be able to provide a contribution to the scheme. It is hoped at the October meeting to have a list of all available funding.

6. **PLANNING MATTERS**

New applications – 21/00449/F – Extension to store area at Samuels Family Farm Shop – this was discussed, and support proposed by ND, seconded TR and all present in favour.

7. **FINANCIAL MATTERS**

To accept accounts:

a. July/August 21 bank statements and bank reconciliation- acceptance proposed by ND, seconded by HD, and unanimously accepted. £31,064.49 in total. GC raised the funds held in the savings/reserve account need to be increased to cover minimum reserve

requirement and it was agreed to transfer £5000 from the current account – proposed ND, seconded HD and unanimously accepted.

- b. Payments for September - proposed for payment TR, seconded GR and unanimously accepted.

8. COUNTY AND BOROUGH COUNCILLORS REPORTS:

Report from Cllr Kirk –

JK advised that the next Cabinet Meeting was due at County Hall next week. A figure of £10m had been received to deal with potholes. Lord Dannatt was heading up a Flooding working party and looking at the regularly flooding at Welney Wash, however the costs involved are huge.

The Covid 19 health committee are extremely concerned that another peak in cases could come in the autumn/winter with the rise in cases in younger people.

The formal request for a new hospital has been made by Borough and County and it is thought to be on the current footprint.

Report from Cllr Kunes –

WALPOLE CROSS KEYS PARISH COUNCIL REPORT

September 2021

COUNCILLOR ...PAUL KUNES - CABINET MEMBER FOR ENVIRONMENT.

For the period July 8th to September 9th 2021

1 Progress on Portfolio Matters.

1. The climate change strategy and action plan is going to the E&C panel on the 31st August and to cabinet on the 21st September.
2. We are awaiting on confirmation from national government on whether the Norfolk Climate Change Partnership Community Renewal Fund bid was successful.
3. Now that the climate change strategy and action plan is going to E&C and Cabinet, work on the 2020/2021 carbon audit and district emissions data will continue. We expect these to be ready within the coming months.
4. Re:fit 2 work installing low carbon energy measures continues, following the BCKLWN's successful Public Sector Decarbonisation Grant application.

2 Community Safety & Neighbourhood Nuisance Team

Fly-tipping

Numbers of fly tips reported has remained largely similar to previous years and the team continue to focus resources on those cases where available evidence suggests a reasonable chance of conviction. The #SCRAP campaign is being re-started after a break during Covid. The campaign is being run across Norfolk (as well as many other local authority areas across the Country. The broad aim of the campaign is to educate and inform members of the public and businesses about their responsibilities when disposing of waste, as well as publicising successful cases.

Signature

Date

Surface Water flooding

The responsibility for investigating these incidents does not sit within the CSNN team, however we continue to support colleagues across the council and at NCC and AW where surface water flooding has led to sewer discharges.

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Nuisance Complaints

We continue to receive a high number of calls regarding noise and other nuisances. These are triaged and investigated in line with our statutory duty. Covid restrictions have meant that investigation of such cases has become more difficult leading to longer times to determine cases than we would like. The team is also carrying a vacancy and at time of full council will be shortlisting candidates for the post.

3 Meetings Attended and Meetings Scheduled

Cabinet
Portfolio briefing: -Climate Change, Recycling and Refuse collection and Licensing
Cabinet Briefing
Conservancy Board.
IDB
LGA Coastal Special Interest Group (SIG)
Friends of the Earth
Klimate Concern
QEH Board of Governors
Habitat Monitoring and Mitigation Fund
Most of the above meetings held on line.

9. CORRESPONDENCE AND COMMUNICATIONS

- a. 40mph speed limit on Sutton Road from the North, change to 30mph – ND wrote to Andy Wallace but no response as yet. Advised to contact Jason Moore, Saddlebow and copy JK.
ACTION ND/JK
- b. Request for an additional councillor- clerk updated that a decision should be made in November. PB advised that he would be resigning as moving out of the area but would continue until further notice.
- c. KH reported that the new councillor training was interesting and helpful.
- d. The clerk advised that the funding for the defibrillator from The Dole Charity had been received and the order placed. The cabinet had actually been delivered today to ND who was working with Walkers Garage on the electricity supply. A letter of thanks to be sent thanking the charity for their much appreciated donation.
ACTION CB
- e. Queens Jubilee Celebrations – it was agreed that the Parish Council should support this and suggestions were made to hold a celebration at the Hall and car park, working with the Hall trustees and members of the public. ND/CB to find out who owns the land at the back of the Hall regarding the bonfire.
ACTION ND/CB
- f. Clerk reported that the policies and procedures had been checked in August as advised via email - proposed ND, seconded GC and unanimously accepted.
- f. Village Sign – ND advised that the powder coating had missed some areas around the scrolls and would be touching these areas up with specialist enamel paint.

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Signature

Date

10. Update on SAM: Moved today and ND to send data to the clerk to put on the website.
Average speed was 38.1mph in a 30 limit. Highest speed was 70 mph on 6.8.21

ACTION ND/CB

11. CRIME AND POLICE – none

12. HIGHWAYS: HD advised that the horse and rider sign opposite Samuels was covered in vegetation and requires cutting back.

GC raised the issue with safety when joining the bypass and the overgrown footpath which is causing difficulties for parents taking children to school, pushchairs etc. where Station Road crosses over. This has been reported on several occasions but no response. JK to raise with Saddlebow.

ACTION JK

13. ENVIRONMENTAL ISSUES: TR raised the question of requesting a tree preservation order on the 3 remaining trees in the village by the school. Clerk advised that the landowners can request this but doubtful for sycamore trees. Clerk to send contact details to TR.

ACTION CB

ND advised that he had now made contact with the owner of the house next to the proposed new dog bin placement and they were happy for it to go ahead.

ACTION CB

14. GARDENS MAINTENANCE: GC & RD had spent a day on clearing and digging one area and HD offered to supply some horse manure. More help is needed to work on the Village Sign garden etc.

15. REPRESENTATIVE REPORTS – GC advised at the power fund meeting on the 27th of July, £243k was in the fund and 2 payments were agreed. The funds to be moved to an investment fund with 10% left in the HSBC account for use.

The clerk advised that all the policies and procedures were up to date and going forward reviews are now dated in August to give more time for discussions and amendments. Old, signed minutes are to be archived at County Hall and confidential shredding of aged documents, as per NALC instructions, will be taking place shortly.

16. SPEEDWATCH UPDATE – RD gave an update and hoping that one of the volunteers will take over the administration side. KH has also joined the team. Awaiting posters -

ACTION CB

17. ITEMS FOR THE NEXT AGENDA

- Market Lane update
- Jubilee June 21
- Neighbourhood Plan review

17. DATE OF NEXT MEETING – Tuesday 19th October 2021 from 7.00pm at the Jepson Hall.

The meeting closed at 8.5 pm